

## The Island Project School

Diddington Hall  
Diddington Lane  
Meriden  
West Midlands  
CV7 7HQ



Telephone 01675 442 588

Email [admin@theislandproject.co.uk](mailto:admin@theislandproject.co.uk)

*Serving the needs of children with autism and related communication disorders in Warwickshire & the West Midlands*

---

3<sup>rd</sup> September 2014

Dear Parents/Carers

I hope you all had a good break.

I am sure you appreciate that the School needs up to date contact information for parents. I therefore enclose the following:

- Parent/Carer Contact Information
- Photo and Video Consent Form
- Administering Medicine Form
- Trip consent Form

Please can you complete and return these to the School Office by 10<sup>th</sup> September 2014 to ensure that we have the most up to date information. I have asked the Office to chase anyone who has not returned the forms by this date

Also enclosed is a leaflet about asthma which may be helpful.

If you have any queries, please contact me or the School Office.

Kind regards

Yours sincerely

Sarah Gallagher  
Compliance Director  
[s.gallagher@theislandproject.co.uk](mailto:s.gallagher@theislandproject.co.uk)